

GPG Gordon Policy Group, LLC

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March 18, 2020

Dear Valued Relationships

We recognize that with the constantly changing COVID-19 situation in our country and around the world, this is an unprecedented time for everyone — a time that, for many, is filled with uncertainty.

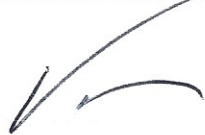
I want you to know you have our commitment to continue providing you with the services you depend on. To my valued clients, I want you to know that we understand the importance of the services we provide to you and your business.

In response to the current situation, we've implemented our business continuity plan — which examines all areas of business operations and have taken actions to ensure continued service to our customers. Rest assured; we are prepared to serve you.

First and foremost, our plan ensures the health and safety of our team members, so we can continue to deliver and support the service you count on. Considering the most recent news and announcements from the World Health Organization (WHO) and Centers for Disease Control and Prevention (CDC), we have made the decision to have our team members provide virtual support to our clients through at least April 6, 2020 or as recommended by regulatory agencies.

These precautionary measures have been taken to limit the potential spread of the virus, to support our team members in this challenging time and to ensure we maintain our ability to serve you for the long term.

Please be safe and stay healthy.



Vincent Gordon
President
Gordon Policy Group